



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

May 21, 2020

Ms. Michelle Barker  
CoreCivic of Tennessee, LLC  
5501 Virginia Way, Suite 110  
Brentwood, TN 37027

Re: **RFQ# 19146, Correctional Facility Management Services**

Dear Ms. Barker:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ# 19146, Correctional Facility Management Services. This letter hereby notifies you of Metro's intent to award to **CoreCivic of Tennessee, LLC**, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact **Christopher Wood**, BAO Representative, at **615-862-6710** or at **Christopher.Wood@nashville.gov**.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer **Terri Ray** by email at **Terri.Ray@nashville.gov** Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File, Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Procurement Division

730 Second Avenue South, Suite 112  
P.O. Box 196300  
Nashville, Tennessee 37219-6300

[www.Nashville.gov](http://www.Nashville.gov)  
Phone: 615-862-6180  
Fax: 615-862-6179

## RFQ 19146 - Correctional Facility Management Services Scoring and Justification

Evaluation Criteria/Offeror	CoreCivic
<b>Qualifications &amp; Experience (20 Points)</b>	20
<b>Personnel and Training (25 Points)</b>	25
<b>Security and Control Approach (25 Points)</b>	23
<b>Cost (30 Points)</b>	24
<b>Total (100 Max Points)</b>	92

Offeror's Name	Total Bid Amount	SBE/SDV Participation Amount Proposed	RFP Cost Points (24 Max)	RFP SBE/SDV Points (6 Max)	Total Cost Points (30 Max)
CoreCivic	\$317,839.76	\$0.00	24.00	0.00	24.00

### CoreCivic

**Strengths** – Overall proposal was extremely detailed and demonstrated a complete understanding of the scope of services and requirements. All new employees complete a minimum of forty (40) hours of orientation training prior to undertaking their assignments. All new employees whose job duties require direct contact with inmates complete a minimum of one hundred twenty (120) hours of training during their first year of employment. All professional specialists, specialized employees, administrative, support, clerical, contract and part-time staff will receive a minimum forty (40) hours of training, in addition to their orientation training, during their first year of employment and a minimum forty (40) hours of training each year thereafter in areas related to their position. In addition to 40-hour in-service training, MDCDF employees receive an additional 16 hours of training. Qualification and Experience proposal was very detailed and demonstrated that Offeror had required qualifications and experience to perform the scope of services as outlined in the solicitation.

**Weaknesses** – Failed to provide response to the clarification question related to providing current and proposed relief factor.